

Waterloo Campus Committee Ministry Report— April, 2015

1. This Committee has engaged in 2 retreats over the last year, serving as an appraisal of the current structure of the campus committee. The following reflects areas where we want to grow:

1. **Orientation of new members.** We will write a new handbook which includes The HM handbook. I mentioned that the distance between members made things difficult — loss of momentum, etc. See below for details. Could a chair be an accountability partner for the members of the committee?
2. **Membership Needs and requirements.** Brian asks that the financial support could use some bolstering. Not in the day to day signing of expenses, etc., but in the fundraising, and connection w/ Classis & Home Missions.

Lesli outlined a potential break-down of membership.

9 members, not including students.

Membership from outside the CRC is already in the Classis constitution

— we should move on Drayton RCA and Knox Presbyterian

Action items for roles/membership:

- Lesli will bring the need for another Classis rep to CMC.
- Rudy will ask Bruce to find a Waterloo rep. He may suggest to Bruce that the two of them will encourage Peter VanBeek.
- Rudy will also talk w/ Greg Sennema
- Brian will ask John Medendorp
- Brian will check w/ Chantal as a grad student rep
- Albert will check with Drayton RCA

3. **Clarify Roles** — Do we know why we're on the campus committee?

Representation of a particular constituency is important — relate what's happening on campus to the churches that are farther away from campus

1. We ought to develop ways for committee members to make these connections
 1. Action item: carve out Classis, and see how we can make connections. Develop promotional materials —we're representing Waterloo, but we're also representing campus ministry in general.
 2. Carve out Classis in terms of personnel - and have committee members connect w/ youth ministers, youth leaders, and pastors who do youth ministry.

3. Not just Classis but local Christian high schools, too.
4. Campus committee member to follow the HM funding. Know what the forecast is for the upcoming year.

4. **Connections** — See “Roles” for Classis and regional connections

1. Home Missions — is there a way to support Home Missions?
 1. At the very least, we should have Mark (the HM rep) visit our committee once a year to give an update.
 2. Could we host a conference sometime around AOYC where campus boards come together to meet with Darren Roorda, Mark Wallace, Syd Hielema and hear about the future of campus ministry & the structure of the denomination? Questions about insurance, liability, charitable status, technical questions, too.
 1. Action: Lesli will ask Syd about this.
 2. Action: Brian will connect w/ Mark about this.
 3. Action: Brian will mention this at the April regional campus meeting.
2. Denomination
 1. Connections w/ World Renew
 2. Writing for CC, YALT, the Banner

2. **Design a short handbook/guide for new and continuing members? Best way to implement this?**

Good things to include:

Classis Document from 1998 Classis Huron meeting — gives outline of the campus committee structure.

Campus Ministry job description — from 1999: this should be updated

Positions in the committee — w/ job descriptions

Promotional material

What’s the history of the ministry?

What’s the character of the two schools? What’s the history of the schools?

What does a day look like for Brian? For the campus minister?

Links to where important documents are kept: Classis website. Google Drive.

Campus Ministry Handbook.

Action: Brian will look over the job description and bring feedback to the next meeting

Action: Brian will ask Graham to write a short piece about the first 30 years.

Related notes:

Safe campus policy/Covenant. What’s its status? Insurance policy. Is anyone up to date on this?

What about board liability? Do we have an insurance policy for the board?

Action item: Brian will find digital version. Rudy will find version w/ his errata.

Action: Albert will ask John for a copy of the policy. Brian will inquire from Stoneridge insurance.

3. Meetings/ agendas/meeting space/frequency were assessed.

Frequency — Bi-monthly. Off-month check-ins from the chair.

Sub meetings are possible with more space given for a meeting.

Possible sub-meetings: salary, Classis reports

Meeting cycle will be:

mid-September, mid-November, mid-January, mid-March, early-May

In between meetings, committee members will be scheduled to meet w/ Brian.

May meeting is the year-end planning meeting — heavier on business. Salary budget discussion. New and leaving board members.

Regular things that should happen: HM rep once a year to a meeting.

Brian and a committee member/chair to meet w/ the Waterloo CRC council 1x a year.

4. Finances

1. How to increase connections w/ Classis treasurer & Home Missions support

Goal: clarity of the budget. Clear and regular reporting. Clear reporting of 3rd stream funding revenue.

2. 3rd stream funding approaches. — We tabled this discussion until our March meeting.

3. Manage lists of donors_ Not just for now, but for the future, as well.

Alums, faculty, etc.

5. Membership going forward

1. Lesli as “caretaker” chair

2. Member recruitment

3. New members